

# CAMPUS LAW ENFORCEMENT JOURNAL

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### Rules, Regulations: Police, Firemen Aid

The Department of Justice/Law Enforcement Assistance Administration has developed final rules amending regulations governing appeals by claimants under the Public Safety Officers' Benefits Act.

The rules went into effect March 13, 1980. For further information contact David I. Tevelin, Office of the General Counsel, LEAA, Washington, D.C. 20531. Telephone (202) 724-6235.

### DIRECTOR OF SECURITY

This is a continuing, full-time Administrative and Professional Staff position in the Security Department under the general supervision of the Vice President for Business and Finance, Dayton E. Livingston.

The Director of Security will have general responsibility for supervising the College Security Department which presently consists of eight security officers and several student assistants, and will perform the following specific duties:

1. Employ security officers and student assistants, develop and supervise training program for them and evaluate their performance on the job.
2. Develop work schedules and make work assignments to assure effective security coverage of campus buildings, activities and persons.
3. Prepare annual departmental budget and control expenditures within budgetary limitations.
4. Develop and implement rules and regulations pertinent to security of the campus that are in accord with basic College policies.
5. Coordinate police functions of College security with the Oberlin City Police Department and other law enforcement agencies.
6. Conduct security and safety inspections of College buildings, property and equipment.
7. Conduct investigations of injury, damage or theft involving College students, staff or property.
8. Coordinate activities of College security with the requirements of the Dean of Students and the Superintendent of Buildings and Grounds.
9. Develop and conduct familiarization programs for students and staff to increase awareness of security risks.
10. Perform related duties as required.

Qualifications include: The Director of Security must qualify for Special Police Powers to be granted by the City of Oberlin and is expected to meet standards established by the City for its regular police officers. In addition, the Director should have the following other qualifications: (1) At least five years of experience in police work or related activities, two of which should have involved some supervisory responsibilities. (2) Knowledge of law enforcement procedures and safety regulations. (3) Ability to establish and maintain rapport with racially and culturally diverse academic and community constituencies. (4) High school graduation is mandatory; College level training in police work is desirable.

Interested persons should submit resumes to Dayton E. Livingston, Vice President for Business and Finance, Administration Building, Oberlin College, Oberlin, Ohio 44074 by May 31, 1980. The position is to be filled as soon thereafter as possible. The annual salary rate is \$19,000 or higher, depending on qualifications and experience. Existing employee benefit programs include generous retirement annuity, group life insurance, long-term disability insurance, one month paid vacation, fully paid medical insurance and children's scholarship benefits.

